

## **AGENDA**

### **FOR THE 172<sup>nd</sup> MEETING OF THE MERIT BOARD**

*The Merit Board will convene for its 172<sup>nd</sup> Meeting at 10:00 a.m., Wednesday, May 20, 2009, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:*

***University of Illinois at Chicago***

Human Resources Building  
Room 201D, 2<sup>nd</sup> floor  
715 South Wood Street  
Chicago, Illinois

***Western Illinois University***

Sherman Hall  
1 University Circle, Room 205  
Macomb, Illinois

***Southern Illinois University Carbondale***

Morris Library  
Conference Room, 1<sup>st</sup> Floor  
605 Agricultural Drive  
Carbondale, Illinois.

Agenda Item Number	SUBJECT
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**1. Call to Order and Roll Call – Chair Strauss**

*Chair to call meeting to order and to call for roll call of members.*

**2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**

*Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*

**3. Introduction of new Merit Board Member**

*Chair to introduce new Merit Board member, Edward L. McMillan, from the University of Illinois.*

**4. Executive Session**

*Executive session to discuss personnel matters and review previous closed session minutes. This subject matter is specifically authorized for executive session discussion by the Illinois Open Meetings Act.*

**5. Public Comments (Action Item)**

*Consideration of two requests to appear before the Merit Board submitted by:*

- 1) Douglas H. Vinzant, Senior Associate Vice President, Planning and Administration, University of Illinois and*
- 2) Barney Bryson, Employee Advisory Committee Chair*

*The Board will be asked to grant or deny the requests for appearance.*

**6. Consideration of the Minutes of the 171<sup>st</sup> Meeting of the Merit Board, February 18, 2009 (Action Item)**

*The Board will be asked to approve the Minutes from the February 18, 2009 meeting.*

**7. Consideration of the Closed Minutes of the 171<sup>st</sup> Meeting of the Merit Board, February 18, 2009 (Action Item)**

*The Board will be asked to determine whether the Closed Minutes from the February 18, 2009 meeting should remain confidential.*

**8. Consideration to destroy the recording of the Executive Session of the 166<sup>th</sup> Meeting of the Merit Board, November 7, 2007 (Action Item)**

*The Board will be asked to determine whether to destroy the recording of the Executive Session from the November 7, 2007 meeting.*

**9. Consideration of Discharge Proceeding Number ISU-08-4 filed against Willie McGee by Illinois State University (Action Item)**

*The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.*

**10. Update and authorization for the Executive Director to implement and administer the Merit Board Budget for FY 2010 (Action Item)**

*The Board will be updated on the status of the budget and asked to adopt a resolution authorizing the Executive Director to implement the FY 2010 budget as funds become available.*

**11. Consideration of Public Officials Errors and Omissions Insurance – July 1, 2009 through June 30, 2010 (Action Item)**

*The Board will be asked to approve the continuation of the Public Officials Errors and Omissions Insurance coverage.*

**12. Update and action on the proposed rule changes to sections 250.5, 250.60, 250.70, 250.90, 250.110, and 250.120 of the Illinois Administrative Code (Action Item)**

*The Board will be asked to approve the amendments suggested by the JCAR staff and to submit the rule changes to the Joint Committee on Administrative Rules for the 2<sup>nd</sup> Notice Period.*

**13. Discussion and action on revised Exemption Procedures (Action Item)**

*The Board will be asked to approve the new Exemption Procedures Manual.*

**14. Discussion and action on revisions to the Classification Procedures Manual (Action Item)**

*The Board will be asked to approve the revisions to the Classification Procedures Manual.*

**15. Annual Ethics Training for Merit Board Members and Staff**

*The Board will be updated on the annual Ethics Training for calendar year 2009.*

**16. Report of the Executive Director – Tom Morelock**

*The Executive Director's Report will include a recap of each of the following items:*

- a. FY 2009 Budget Updates*
- b. Audit Program Update*
- c. Classification/Examination Update*
- d. University/Agency Visits*

**17. Report of the Human Resource Directors Advisory Committee**

*Executive Director Morelock will introduce a member of this committee to provide an update to the Board on recent committee activities.*

**18. Report of the State Universities Civil Service Advisory Committee – Barney Bryson, Chair**

*Chair Bryson will update the Board on recent committee activities.*

**19. Report of Legal Counsel – Mary Follmer**

*Mary Follmer will update the Board on recent legal activities, including discharge and demotion cases referred to the Merit Board.*

**20. Other Items as Presented**